**Cancer Control Implementation Science Base Camp**

***Training* *for Comprehensive Cancer Control Professionals and Partners***

**Application**

To apply for the Base Camp Training, please complete the Application Form and Letter of Support.

The Application Form and Letter of Support must be sent via email to [gwcanceradmin@gwu.edu](mailto:gwcanceradmin@gwu.edu) with the subject line “Base Camp Training Application” by **May 1, 2022.** Applications will be accepted on a rolling basis.

**Decision notifications will be sent to all applicants via email the week of** **June 1st, 2022.**

**OVERVIEW**

The George Washington University (GW) Cancer Center is offering a training on implementation science for cancer control professionals.

The Cancer Control Implementation Science Base Camp training aspires to advance health equity by improving cancer control plan implementation. The training will provide sequential content covering the major phases of implementation including assessing context, using evidence and theories to plan implementation strategies, evaluation, facilitating change, and planning for sustainability. Each team’s intervention should be focused on one aspect of the cancer control continuum (prevention, screening, treatment, supportive care). Projects pertaining to cancer screening are especially encouraged to apply as course material highlights examples from cancer screening, however course material can be easily applied across the cancer control continuum.

The GW Cancer Center will select up to ten teams to participate. Team member organizations must be located in the United States, tribes or territories to participate in the training from July-October 2022. Additional information about team requirements can be found on Page 4 of the application. Over this period, teams will receive access to online interactive learning sessions and spaces, including team breakout rooms. As part of an evaluation process, we will reach out five months after the end of the training to capture outcome data relevant to the achieving of our learning objectives.

The following pages provide an overview of the training and activities.

**TRAINING SYLLABUS**

# **Methods of Instruction:**

* Five high energy synchronous sessions led by researchers and practitioners in the field
* Huddles set aside for your team to develop an implementation blueprint together with input from experts
* Seven asynchronous presentations paced for you to easily apply to your work
* Community Cafés (virtual, structured technical assistance) to help plan engagement activities with partners
* Discussion panel with implementation case studies and facilitated dialogue with partners
* Program Sustainability Assessment will be conducted as a team to help build durability into your planning process
* Group presentation to the wider Comprehensive Cancer Control community

**Attendance/Engaged Participation:** There is a relationship between attendance/engaged participation and what you and your team members (thereby your organization) get out of the training. It is expected that each person will **actively participate** in the entire training and work with team members to submit their final implementation blueprint. This is critical for everyone’s benefit.

**Course Schedule**

|  |  |
| --- | --- |
| **July**  7/13/22  3:00-4:30 EST  Week of 7/18/22  7/27/22  3:00-4:00 EST | Pre-Work: Watch Video 1  Session 1: Introduction to Base Camp [synchronous]  Session 2: Mapping Context Part 1 [asynchronous]  Session 3: Mapping Context Part 2 [synchronous] |
| **August**  Week of 8/1/22  8/10/22  3:00-4:00 EST  Week of 8/15/22  8/24/22  3:00-4:30 EST | Session 4: Using Evidence & Theories to Inform Adaptation Part 1 [asynchronous]  Session 5: Using Evidence & Theories to Inform Adaptation Part 2 [synchronous]  Session 6: Using Evidence & Theories to Inform Implementation Strategies [asynchronous]  Session 7: Facilitating Implementation [synchronous] |
| **September**  Week of 9/12/22  Week of 9/19/22 | Session 8: Evaluating Implementation [asynchronous]  Session 9: Sustaining Implementation [asynchronous] |
| **October**  10/19/22  3:00-4:30 EST | Session 10: Wrapping Up [synchronous] |

**BENEFITS OF PARTICIPATION**

* Access to a facilitated, interactive virtual training and related resources developed by experts in implementation science and cancer control
* Networking from leading researchers, thought leaders and screening practitioner experts
* Skills application through asynchronous and live sessions
* Team huddles to support the creation and implementation of project plans, with guidance from facilitators to help map context, choose interventions, plan for adaptations, select strategies, evaluate, and sustain your project
* Opportunities to engage with other teams in the Cancer Control Implementation Science Base Camp Training cohort
* A network of colleagues sharing current challenges and lessons learned in striving to meet their cancer control goals

**WHO CAN APPLY**

We believe a strong team is the best first step in navigating implementation together. The diversity of stakeholders on your team is a resource and strength foundational to achieving your goals. Teams should include **at least** 3 team members (there is no maximum number, but all team members must have a clearly defined role). Team members could include:

* Cancer coalition member
* Cancer coalition staff
* Cancer coalition leader
* Comprehensive cancer control program director
* Comprehensive cancer control program staff
* Anyone else critical to implementation of your goal, such as:
  + National Breast and Cervical Cancer Early Detection Program (NBCCEDP) staff
  + National Colorectal Cancer Control Program (NCRCCP) staff
  + National Cancer Registry Program (NCRP) staff

During the fourth synchronous session, we will encourage you to invite clinical and executive leadership partners to a panel discussion, and then immediately following this will host a peer learning session to ask questions of the panelists as well to discuss each team’s project. It will also serve as a chance for each team’s partners to engage with the project within a community of similar stakeholders and experts.

**SELECTION CRITERIA**

The GW Cancer Center wishes to increase cancer control practitioners’ knowledge of and capacity for implementing and optimizing evidence-based interventions (EBIs) that fit within unique contexts. Please demonstrate your team’s commitment through the completion of the application and attach a letter of commitment from the site where the intervention will occur, signed by an authorized individual. See Section IV of the application for instructions.

**CANCER CONTROL IMPLEMENTATION SCIENCE BASE CAMP**

**APPLICATION FORM**

**2022**

**I. Profile**

Background:

Name of lead organization: Click or tap here to enter text.

Name of specific department, division, center or clinic (if applicable): Click or tap here to enter text.

Address of organization:

Click or tap here to enter text.

Organization mission statement: Click or tap here to enter text.

**II. Narrative**

Please respond to the following questions, within the word limit provided:

1. Identify a current cancer control priority for your coalition. Create a concise statement of the challenges in implementing your priority goal (behavioral, structural, etc.). How was the priority identified? (500 words).

Click or tap here to enter text.

1. Describe your cancer control goal and the stakeholders critical to achieving that goal. To achieve this goal, what setting do you intend to work in and what population of focus do you intend to work with? Provide any supporting data to demonstrate the need for your intervention among specific populations of focus and the sources of data. (300 words)

Click or tap here to enter text.

1. Describe any evidence-based interventions you have already implemented or are considering implementing to achieve this goal and why it is a priority for your community or state. If you are not sure which intervention you are considering yet, describe what you most hope to achieve by participating.(300 words)

Click or tap here to enter text.

1. How will each participating organization benefit from the Cancer Control Implementation Science Base Camp Training? (300 words)

Click or tap here to enter text.

1. Describe leadership and management support for your project. (150 words)

Click or tap here to enter text.

1. What are your greatest needs for your project to successfully achieve your cancer control goal in proposed setting? (300 words)

Click or tap here to enter text.

1. How did your organization hear about the Implementation Science Base Camp Training (Select all that apply):

E-mail from the GW Cancer Center

E-mail from an association, professional organization or coalition

Social Media (Twitter, YouTube)

Word of mouth (for example e-mail forward from colleague)

Other: Click or tap here to enter text.

**III. Team Information and Personal Statements**

Please provide the requested information below for each team member.

Each team member must write their own brief personal statement (300-350 words) regarding professional background, interest in participating in the Cancer Control Implementation Science Base Camp training and what skills/expertise/perspectives they would contribute to the team. Specifically, how are you instrumental to achieving your team’s goal?

**Team Leader** (The Team Leader will serve as the primary point of contact throughout the training)

Name: Click or tap here to enter text.

Credentials: Click or tap here to enter text.

Title: Click or tap here to enter text.

Role on Team: Click or tap here to enter text.

Email: Click or tap here to enter text.

Phone number: Click or tap here to enter text.

Team Leader Personal Statement (300-350 words):

Click or tap here to enter text.

**Team Member #2**

Name: Click or tap here to enter text.

Credentials: Click or tap here to enter text.

Title: Click or tap here to enter text.

Role on Team: Click or tap here to enter text.

Email: Click or tap here to enter text.

Phone number: Click or tap here to enter text.

Team Member #2 Personal Statement (300-350 words):

Click or tap here to enter text.

**Team Member #3**

Name: Click or tap here to enter text.

Credentials: Click or tap here to enter text.

Title: Click or tap here to enter text.

Role on Team: Click or tap here to enter text.

Email: Click or tap here to enter text.

Phone number: Click or tap here to enter text.

Team Member #3 Personal Statement (300-350 words):

Click or tap here to enter text.

**Team Member #4**

Name: Click or tap here to enter text.

Credentials: Click or tap here to enter text.

Title: Click or tap here to enter text.

Role on Team: Click or tap here to enter text.

Email: Click or tap here to enter text.

Phone number: Click or tap here to enter text.

Team Member #4 Personal Statement (300-350 words):

Click or tap here to enter text.

**Team Member #5**

Name: Click or tap here to enter text.

Credentials: Click or tap here to enter text.

Title: Click or tap here to enter text.

Role on Team: Click or tap here to enter text.

Email: Click or tap here to enter text.

Phone number: Click or tap here to enter text.

Team Member #5 Personal Statement (300-350 words):

Click or tap here to enter text.

**Team Member #6**

Name: Click or tap here to enter text.

Credentials: Click or tap here to enter text.

Title: Click or tap here to enter text.

Role on Team: Click or tap here to enter text.

Email: Click or tap here to enter text.

Phone number: Click or tap here to enter text.

Team Member #6 Personal Statement (300-350 words):

Click or tap here to enter text.

**Release for Use of Video Image/Recordings**

I hereby authorize Mandi Pratt-Chapman (PI) and the George Washington University to use video image and/or audio recording in projects related to the Cancer Control Implementation Science Base Camp from the above team members. I have indicated above the name I wish to appear with my image and/or voice. I understand that by typing my name in the above form, I am allowing use of my image and/or voice for this expressed purpose. I further certify that I am over the age of 18 years. \*If you do not release the use of the video image/recordings, please contact [gwcanceradmin@gwu.edu](mailto:gwcanceradmin@gwu.edu) to discuss alternative arrangements.\*

**IV. Letter of Support**

Please include a letter of support as an email attachment when submitting the application. The letter must be:

* Signed letter from an authorized agent at the site where the intervention will occur committing to staff participation in all aspects of the Cancer Control Implementation Science Base Camp Training during paid work hours (e.g., approximately 6.5 hours of synchronous sessions and 10-15 hours of asynchronous work).

The letter may not be signed by an individual completing the Cancer Control Implementation Science Base Camp Training, unless that individual is the executive level administrator on the team.

Please see the next page for a template letter. ***We strongly recommend that administrators adapt this template to reflect the commitment of their specific organization. However, the letter must include the content from this template at a minimum.***

(date)

Mandi Pratt-Chapman, PhD

Associate Center Director, Patient-Centered Initiatives & Health Equity

The GW Cancer Center

2600 Virginia Ave. NW, Suite 300

Washington, DC 20037

**Subject: Organizational Participation in Cancer Control Implementation Science Base Camp Training Program**

Dear Dr. Pratt-Chapman:

The purpose of this letter is to confirm (*organization name*)’s commitment to participate in the Cancer Control Implementation Science Base Camp training offered by the Institute for Patient-Centered Initiatives and Health Equity at The George Washington University (GW) Cancer Center.

*(Organization name)* is committed to the mission of the training, which is to increase cancer control practitioners’ knowledge of and capacity for implementing and optimizing evidence-based cancer control interventions (EBIs) that fit within contexts such as *(organization name).*

Participation in the training will also include ongoing work by members listed on this application (in consultation and collaboration with other team members) to design and implement an implementation plan to optimize cancer control interventions in each team’s location. I guarantee that employees will be permitted to complete the training responsibilities during paid work hours and accommodations will be made to protect time to complete responsibilities.

(*Organization name*) looks forward to participating actively in the Cancer Control Implementation Science Base Camp Training.

Sincerely,

(Signature)

Name

Title